

Custodian

Employment status: Part-time, approximately 6 hours a week; additional hours available as needed

Location: Onsite at 820 Tecumseh Avenue, Pointe-Claire QC

Hourly rate: TBD

About Westside Gathering:

Westside Gathering is a missionally focused church; our ministries, events and community outreach are integral to the life and mission of our church. Our church's mission is to *connect people to a growing relationship with Christ and each other*. Our daily ministry focus is building discipleship environments that develop faithful and fruitful followers of Jesus on mission in their neighborhoods and networks.

Westside was planted in 2003 in the West Island of Montreal, Canada, in a largely English-speaking and multicultural region, 20 minutes away from the downtown city core. It has been our vision to see lives transformed, relationships flourish and communities impacted. We believe that God's good news overflows into goodness, serving one another and our community.

Role

The Custodian champions our mission and vision by keeping our facilities clean and orderly for use in ongoing ministry, special events, community partnerships and other uses of our facility.

Requirements

- Committed to the purpose, mission and ethos of Westside Church
- Embodies a customer focused and problem solving attitude
- Has a high cleanliness standard, and is meticulous
- Physically fit (able to lift up to 23 kg or 50 lbs)
- Experience working with floor cleaning machines etc. is an asset
- Understanding of building systems and security an asset

Responsibilities

- Weekly cleaning to ensure the building is always prepared and presentable; other hours available as needed to support church events and rentals

- Assist with set up and tear down of event or rental equipment (chairs, tables, risers etc.), as needed
- Ensure all recycling, garbage and compost is removed each week
- Ensure all necessary supplies related to the role are properly stocked and available, put in orders as needed
- When onsite, remove all health and safety hazards (including shoveling snow and salting in the winter)
- Occasional first point of contact when rental clients arrive on the premises
- Support general maintenance as needed, and if skills match the task
- Building lock up at end of shift
- Other duties as required

Relationship

Reports to Lead Pastor